

EXECUTIVE/ GOVERNANCE SUBCOMMITTEE

TIME and DATE: 4:00 p.m., December 1, 2010

PLACE: Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103

MINUTES

Subcommittee Members: Gordon, Johnson, Pinson, Stump

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Vice Chair Pinson called the meeting to order at 4:05 p.m.
Roll Call: (Champy) (Action)	Subcommittee members in attendance: J. Gordon, G. Johnson (arrived at 4:10 p.m.), L. Pinson, J. Stump ICOC Support Staff: A. Champy District Staff: G. Harris, S. Markey
Public Testimony	Vice Chair Pinson called for public testimony and there was none.
1. Approval of Executive/Governance Subcommittee Minutes for 11-3-10 (Johnson) (Exhibit) (Action)	Motion: Mr. Stump moved to approve the minutes with a style comment. (If one member is addressed formally in the minutes, then other members and District staff should be addressed formally as well.) Mr. Pinson seconded the motion. The motion carried with no objections or abstentions.
2. Develop a Procedure that moves the recommendations from the ICOC to BOE and be placed on BOE agenda (Markey)(Action)	Ms. Ward met with the BOE members on 12-1-10 to discuss the development of a procedure that moves the recommendations from the ICOC to BOE. Mr. Markey will try to have this item as an exhibit at the next Executive/Governance meeting scheduled for January 5, 2011. Mr. Stump suggested that the District follow the format of the City of San Diego by looking at their agenda item from their website.
3. ICOC: Consultant Contract - Specific Task Proposal (Exhibit) (Action)	Mr. Goshorn's specific task proposal was added as an amendment to his existing contract. The ICOC has approved this contract, and it will be forwarded to the 12-14-10 BOE meeting for approval.
4. ICOC member's attendance history (Exhibit) (Information)	Mr. Stump suggested the following changes: 1.) Delete members who are no longer a member of the ICOC. 2.) Number the pages 3.) Include a footer or memorandum item under the full ICOC meetings page and indicate whether or not the District Legal Office had a representative in attendance.

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
5. Discussion of procedure for election of ICOC Officers (Action)	<i>Refer to item #9.</i>
6. New Officers take office at March 2011 meeting (Action)	<i>Refer to item #7</i>
7. Discussion of a process by which ICOC member's can select sub-committee desiring to serve on. (Action)	<p>Mr. Johnson is looking for a mechanism to establish a process by which ICOC member's can select a subcommittee desiring to serve on.</p> <p>Every member should be able to select a subcommittee that they desire to be on, with at least one individual that understands the subject matter of the subcommittee.</p> <p>Motion: Mr. Stump motioned that in March 2011, the ICOC Support Coordinator will send out a survey/questionnaire to the ICOC members to indicate their first and second choice subcommittee. If there are more than 5+ members interested in a particular subcommittee, then the Exec. /Gov. subcommittee will make the final decision based on need. Mr. Pinson seconded the motion. The motion passed with 3 members in favor (Mr. Gordon, Mr. Pinson, and Mr. Stump). Mr. Johnson opposed.</p>
8. Selection of sub-committee chair's by sub-committee body (Action)	No action taken.
9. New ICOC selection process by the BOE. Selection of Professional organizations, organization's select member to appoint, BOE ratify. (Action)	<p>Items #5 and #9 were combined to be discussed jointly. The ICOC selection process will come before the BOE on 12-14-10. It is currently in draft format and was discussed at the agenda planning meeting that was held concurrently during the same time that the ICOC Executive/Governance subcommittee was having their meeting on 12-1-10. There will be a total of 3 attachments for the Board item. The documents will clarify the ICOC roles and responsibilities based on Prop. 39.</p> <p>Mr. Stump requested that there may be a need to initiate a special Executive/Governance subcommittee meeting depending on the details of the document.</p> <p>Motion: Mr. Pinson motioned that if the Executive/Governance subcommittee members do not receive a copy of this Board item document from Mr. Markey by 3 p.m., Friday, December 3, the ICOC Support Coordinator will initiate a poll of the subcommittee members for a special Executive/Governance meeting. Mr. Johnson seconded the motion. The motion carried with no objections or abstentions.</p>

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
	<p><i>Action: Mr. Markey will forward the 3 documents to the full ICOC as soon as it is made available to him.</i></p>
<p>10. Review and discuss Investment Strategy paper (Exhibit) (Action)</p>	<p>Mr. Markey shared his thoughts on how best to employ this document. He sees this as a cover letter that goes in with Annual Plan/Annual Construction Strategy, and attach corresponding enclosures that represent the plan of finance and the schedule of construction etc.</p> <p><i>Action: Mr. Stump suggested that a date or footer be added to the document.</i></p> <p>Motion: Mr. Stump motioned to forward the Investment Strategy paper to the 12-16-10 ICOC meeting. Mr. Pinson seconded the motion. The motion carried with 3 members in favor (Mr. Stump, Mr. Pinson, and Mr. Johnson). Mr. Gordon abstained.</p> <p>Motion: Mr. Stump motioned to have a discussion of on-demand financing at the next Finance, Planning and Controls subcommittee meeting in January. Mr. Pinson seconded the motion. The motion carried with no objections or abstentions.</p> <p><i>Action: ICOC Support Coordinator to extend invitation to the new BOE members to attend the 1-5/11 Executive/Governance subcommittee meeting to brief them on Proposition S.</i></p> <p><i>Action: Mr. Stump requested that District staff provide a copy of the District's Financial Audit (Operating Fund) for the 12-13-10 Audit subcommittee meeting.</i></p> <p>Motion: Mr. Gordon motioned that Chuck Brown has done a wonderful job. Mr. Stump seconded the motion.</p> <p><i>Action: Mr. Johnson affirmed that predicated on the availability of the document, it will determine whether or not there will be a full ICOC meeting on 12-16-10.</i></p>
<p>11. ADJOURNMENT (Action)</p> <p>Meeting adjourned at 5:23 p.m. to a special meeting if necessary. If there is no special meeting, then the next Executive/Governance subcommittee meeting will be held at the next meeting date and place stated below.</p> <p>Next Meeting: January 5, 2010, at 4:00 p.m. in Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103</p>	

SPECIAL EXECUTIVE/ GOVERNANCE SUBCOMMITTEE

TIME and DATE: 4:00 p.m., December 9, 2010

PLACE: Eugene Brucker Education Center Auditorium, 4100 Normal Street, San Diego, CA 92103

MINUTES

Subcommittee Members: Gordon, Johnson, Pinson, Stump

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Johnson)	Chair Johnson called the meeting to order at 4:00 p.m.
Roll Call: (Champy) (Action)	Subcommittee members in attendance: J. Gordon (via telephone), G. Johnson, L. Pinson, J. Stump ICOC Support Staff: A. Champy District Staff: A. Donovan, G. Harris, S. Markey
Public Testimony	Chair Johnson called for public testimony and there was none.
1. ICOC Board Policy Document to select future ICOC Members (Exhibit) (Action) A. Draft Duties of the ICOC (Amended Draft) (Exhibit) B. Role Resolution (Exhibit) C. ICOC Application (Exhibit)	<p>All BOE documents being reviewed were prepared by the District Legal Office. The stated intent of the Board of Education resolution is to clarify the statutorily-defined role of the ICOC Committee and to provide a process for selecting and appointing community members to serve on the ICOC. Attachment A is a re-statement of existing law in Prop 39 and the Ed code. It does not add and/or delete existing law but, its intent was is to set out clarification of ICOC and mirror what is already in the code. Attachment B is the Board of Education resolution. Attachment C is the application for appointment to the ICOC.</p> <p>These are the documents of the BOE. The ICOC cannot redraft these documents. However the ICOC can make recommendations to the documents.</p> <p>Motion: Mr. Stump motioned that the list of professional organizations not be exclusive nominators, and should be more illustrative and open to other organizations. Mr. Gordon seconded the motion. The motion failed with a stalemate. Yaye: Mr. Gordon, Mr. Stump Naye: Mr. Johnson, Mr. Pinson</p>

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
	<p>The BOE members will have their first reading of the documents at the Tuesday, December 14, 2010 BOE meeting.</p> <p>Mr. Stump recommends that the BOE give the ICOC the opportunity to make a recommendation to the proposed amendment.</p> <p>Motion: Mr. Stump motioned that after the BOE members have their first reading, the documents are returned to the ICOC for recommendation. Mr. Pinson seconded the motion. The motion passed with no objections or abstentions.</p> <p><i>Action: The ICOC Executive/Governance subcommittee will generate a letter to the BOE with the assistance of Larry Goshorn.</i></p>
<p>1. ADJOURNMENT (Action)</p> <p>Meeting adjourned at 5:11 p.m., to the next scheduled Executive/Governance subcommittee meeting scheduled for Wednesday, January 5, 2011 in the Eugene Brucker Education Center, Auditorium, 4100 Normal Street, CA, 92103</p>	